**Graduate School of Medical Sciences (GSMS)**

**Request Form**

**CSC Letter of Acceptance**

[**http://www.groningenbiomed.com/csc**](http://www.groningenbiomed.com/csc)

In order to obtain a Letter of Acceptance in support of a PhD scholarship application, the following documentation should be sent to the GSMS by the prospective PhD supervisor:

* This Request Form completed
* PhD Supervisor Statement ([template available here](http://www.groningenbiomed.com/funding/csc/csc-supervisors))
* English-language CV of the candidate
* Proof of English proficiency - IELTS or TOEFL - of the candidate
* Letter of Commitment (only in case the top-up is funded by the department)

We recommend that together with this request form you submit a **research proposal** as discussed and agreed upon between supervisor(s) and candidate, in accordance with the template available here: [www.groningenbiomed.com/csc/csc-supervisors](http://www.groningenbiomed.com/csc/csc-supervisors).

If the proposal is not submitted at this stage, please note that that it is a hard requirement to submit it to the GSMS within one month after the award of the CSC scholarship, to secure formal admission. Please note that any research proposal submitted to the CSC in a different format will not be accepted.

We strongly recommend that UMCG PhD supervisor(s) request that the candidate starts the design of the PhD Research Proposal at the earliest possible stage, as part of the assessment of academic skills and competences.

Send documents to: Mathilde Pekelaer ([m.t.l.pekelaer@umcg.nl](mailto:m.t.l.pekelaer@umcg.nl)).

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| 1. **About the candidate** | | |
| 1 | First Name(s) |  |
| 2 | Last Name(s) |  |
| 3 | Name in Chinese characters |  |
| 4 | Gender |  |
| 5 | Place of Birth |  |
| 6 | Date of Birth (calendars in China and Europe may differ, check with candidate) |  |
| 7 | Name of the university the candidate graduated from (highest degree) or, in case of sandwich PhD, name of the candidate's home university |  |
| 8 | Candidate’s e-mail |  |
| 1. **About the PhD project** | | |
| 1 | Total number of months of funding requested |  |
| 2 | Provisional start date PhD project[[1]](#footnote-1)  (min. 4 months after publication of CSC results, earliest possible start date 1 October 2025 - see footnote) |  |
| 3 | PhD project title |  |
| 4 | Academic title(s) + initial(s) + last name(s) of UMCG supervisor(s), including each of their departmental affiliation(s) |  |
| 5 | Name + email Financial Manager (“*Manager Bedrijfsvoering”*) |  |

1. The minimum period required between the award notification by the scholarship provider (student receives the scholarship letter) and the start date at UG/UMCG is four months, due to practical arrangements (e.g. visa, contract, housing). Start in December is not possible; in this case the Letter of Acceptance issued will indicate a January start date. [↑](#footnote-ref-1)