<INSERT LETTERHEAD, ADD ELECTRONIC SIGNATURE, CONVERT INTO PDF, AND SUBMIT TO THE GSMS ALONG WITH OTHER DOCUMENTATION>

Subject: Letter of Commitment PhD Scholarship Top-Up

Dear Jolanda Smit, Director of the GSMS,

With this letter, I confirm that the Department of [DEPARTMENT NAME] has agreed to fund the PhD scholarship Top-Up that [CANDIDATE NAME] is eligible to receive, should their application for a PhD scholarship from [SCHOLARSHIP PROVIDER NAME], [COUNTRY], for a period of [NUMBER] months be granted.

The Top-Up amount will supplement the candidate’s external scholarship to ensure they receive a combined allowance that meets the required financial threshold set by the University of Groningen and the University Medical Center Groningen (UG/UMCG). Specifically, if the external scholarship amount is less than the combined allowance, the Top-Up will cover the difference. As of 1 September 2024, PhD scholarship students at UG/UMCG will receive a combined allowance of €1,875 per month. This amount may be adjusted periodically. Additionally, the implementation of the Top-Up is subject to fiscal and legal regulations outside of UG/UMCG’s control, and the Department is financially responsible for the PhD trajectory if the Top-up policy changes.

The GSMS has indicated that it will evaluate this application for funding once the policies governing the GSMS Top-Up awards have been established, anticipated by fall 2024. It is important to note that we cannot provide any guarantees at this moment in time. Should the GSMS confirm Top-Up funding, the financial commitment from my department will cease to exist for the nominal duration of the PhD project.

Sincerely,

[Name]

[Position]

[Department]